

[TO BE PUBLISHED IN THE GAZETTE OF INDIA, PART – II SECTION 3 SUB-SECTION (i) EXTRAORDINARY]

GOVERNMENT OF INDIA  
MINISTRY OF CORPORATE AFFAIRS

Notification

New Delhi, dated the | | August, 2011.

G.S.R.....(E). – In exercise of the powers conferred by clauses (a) and (b) of subsection (1) of section 642 read with section 610(B) and section 220 of the Companies Act, 1956 (1 of 1956) the Central Government hereby makes the following rules further to amend the Companies (Central Government's) General Rules and Forms, 1956 namely:-

1.

(1) These Rules may be called the Companies (Central Government's) General Rules and Forms (Amendment) Rules, 2011.

(2) They shall come into force with effect from the 12<sup>th</sup> day of August, 2011.

2. In the Companies (Central Government's) General Rules and Forms, 1956, in the Annexure 'A', for Form 23AC and Form 23ACA, the following forms shall be substituted, namely :-

# FORM 23AC

[Pursuant to section 220 of the Companies Act, 1956]

Form for filing balance sheet and other documents with the Registrar

**Note - All fields marked in \* are to be mandatorily filled.**

Authorised capital of the company as on the date of filing (in Rs.)

Number of members of the company as on the date of filing

**Part A**

**I. General information of the company**

1.(a) \*Corporate identity number (CIN) of company  **Pre-fill**

(b) Global location number (GLN) of company

2.(a) Name of the company

(b) Address of the registered office of the company

(c) \*e-mail ID of the company

3.(a) \*Date of balance sheet as at  (DD/MM/YYYY)

(b) \*Date of Board of directors' meeting in which balance sheet was approved  (DD/MM/YYYY)

(c) Details of director(s), Managing Director, manager, secretary of the company who have signed the balance sheet

**Following details are to be entered only in case date of balance sheet is on or after 1st July'2007**

Provide Director identification number (DIN) in case of director, Managing Director and Income-tax permanent account number (Income-tax PAN) in case of manager, secretary

(I) DIN or Income-tax PAN  **Pre-fill** Designation   
 Name   
 Date of signing of balance sheet  (DD/MM/YYYY)

(II) DIN or Income-tax PAN  **Pre-fill** Designation   
 Name   
 Date of signing of balance sheet  (DD/MM/YYYY)

(III) DIN or Income-tax PAN  **Pre-fill** Designation   
 Name   
 Date of signing of balance sheet  (DD/MM/YYYY)

(IV) DIN or Income-tax PAN  **Pre-fill** Designation   
 Name   
 Date of signing of balance sheet  (DD/MM/YYYY)

(V) DIN or Income-tax PAN   **Pre-Fill** Designation

Name

Date of signing of balance sheet  (DD/MM/YYYY)

4.(a) \*Date of Board of directors' meeting in which Board's report referred to under section 217 was approved  (DD/MM/YYYY)

(b) Details of director(s), Managing Director who have signed the Board's report

**Following details are to be entered only in case date of Board of directors' meeting is on or after 1st July'2007**

(I) DIN   **Pre-Fill** Designation

Name

Date of signing of Board's report  (DD/MM/YYYY)

(II) DIN   **Pre-Fill** Designation

Name

Date of signing of Board's report  (DD/MM/YYYY)

(III) DIN   **Pre-Fill** Designation

Name

Date of signing of Board's report  (DD/MM/YYYY)

5.(a) \*Whether the attached Balance sheet has been audited by the auditors  Yes  No

(b) Date of signing of reports on the balance sheet by the auditors  (DD/MM/YYYY)

6.(a) \*Whether annual general meeting (AGM) held  Yes  No

(b) If yes, date of AGM  (DD/MM/YYYY)

(c) \*Due date of AGM  (DD/MM/YYYY)

(d) Date of AGM in which accounts are adopted by shareholders  (DD/MM/YYYY)

(e) \*Whether any extension for financial year or AGM granted  Yes  No

(f) If yes, due date of AGM after grant of extension  (DD/MM/YYYY)

7. Service request number (SRN) of Form 66

8.(a) \*Whether the company is a subsidiary company as defined under section 4  Yes  No

(b) CIN of the holding company, if applicable  **Pre-Fill**

(c) Name of the holding company

(d) Section under which the company has become a subsidiary

9.(a) \*Whether the company has a subsidiary company as defined under section 4  Yes  No

(b) If Yes, then indicate number of subsidiary company(s)

CIN of subsidiary company	<input type="text"/>
Name of the subsidiary company	<input type="text"/>
Section under which the company has become a subsidiary	<input type="text"/>
Whether particulars of subsidiary company has been attached in pursuance of Section 212(1) of the Companies Act, 1956	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Not Applicable
If yes, period of annual accounts	From <input type="text"/> (DD/MM/YYYY) To <input type="text"/> (DD/MM/YYYY)

Pre-fill all

10. \*Number of auditors

- (I) (a) \*Income-tax PAN of auditor or auditor's firm
- (b) \*Name of the auditor or auditor's firm
- (c) \*Membership number of auditor or auditor's firm's registration number
- (d) \*Address of the auditor or auditor's firm
- Line I
- Line II
- \*City  \*State
- Country  \*Pin code
- (e) \*SRN of Form 23B

- (II) (a) Income-tax PAN of auditor or auditor's firm
- (b) Name of the auditor or auditor's firm
- (c) Membership number of auditor or auditor's firm's registration number
- (d) Address of the auditor or auditor's firm
- Line I
- Line II
- City  State
- Country  Pin code
- (e) SRN of Form 23B

11.(a) In case of a government company, whether Comptroller and Auditor-General of India (CAG of India) has commented upon or supplemented the audit report under section 619(4) of the Companies Act, 1956

Yes  No

(b) Provide details of comment(s) or supplement(s) received from CAG of India

(c) Director's reply(s) on comments received from CAG of India

(d) Whether CAG of India has conducted supplementary or test audit under section 619(3)(b)  Yes  No

12. (a) \*Whether schedule VI of the Companies Act, 1956 is applicable  Yes  No

(b) \*Type of Industry

Note: In case the type of industry is other than Banking or Power or Insurance or NBFC, then select Commercial and Industrial (C&I).

**Part B I. Particulars of mobilisation and deployment of funds**

Particulars	Figures as at the end of (Current financial year) (Amount in rupees)	Figures for the period (Previous financial year) (Amount in rupees)
	<input type="text"/> (DD/MM/YYYY)	<input type="text"/> (DD/MM/YYYY)
<b>Sources of funds</b>		
Paid-up capital		
Share application money (pending allotment)		
Reserves and surplus		
Secured loans		
Unsecured loans		
Deferred tax liabilities (Net)		
Others (Please specify)		
<input type="text"/>		
<b>TOTAL</b>		
<b>Application of funds</b>		
Gross fixed assets (including intangible assets)		
Less: depreciation and amortization		
Net fixed assets		
Capital work-in-progress		
Investments		
Deferred tax assets (Net)		
Current assets, loans and advances		
(a) Inventories		
(b) Sundry debtors		
(c) Cash and bank balances		
(d) Other current assets		
(e) Loans and advances		
Less: Current liabilities and provisions		
(a) Liabilities		
(b) Provisions		
Net current assets		
Miscellaneous expenditure to the extent not written off or adjusted		
Profit and loss account		
Others (Please specify)		
<input type="text"/>		
<b>TOTAL</b>		

**II. Financial parameters - Balance sheet items (Amount in rupees) as on balance sheet date**

- 1. \*Share application money received
- 2. \*Share application money given
- 3. \*Paid-up capital held by foreign company   per cent
- 4. \*Paid-up capital held by foreign holding company and/ or through its subsidiaries   per cent
- 5. \*Number of shares bought back (during the financial year)
- 6. \*Deposits accepted or renewed during the financial year
- 7. \*Deposits matured and claimed, but not paid
- 8. \*Deposits matured, but not claimed
- 9. \*Interest on deposits accrued and due but not paid
- 10. \*Unpaid dividend
- 11. \*Investment in subsidiary companies
- 12. \*Investment in government companies
- 13. \*Capital reserve
- 14. \*Gross value of transaction as per AS-18 (if applicable)
- 15. \*Capital subsidies or grants received from government authority(s)

**III. Share capital raised during the current financial year (Amount in rupees)**

	Equity shares	Preference shares	Total
(a) Public issue			
(b) Bonus issue			
(c) Rights issue			
(d) Private placement			
(e) Preferential allotment			
(f) Other			
(g) Total amount of share capital raised during the current financial year			

**IV. Details of qualification(s), reservation(s) or adverse remark(s) made by auditors**

1. \*Whether auditors' report has been qualified or has any reservations or contains adverse remarks  Yes  No

2(a) Auditor's qualification(s), reservation(s) or adverse remark(s) in the auditors' report

(b) Director's comments on qualification(s), reservation(s) or adverse remark(s) of the auditors as per Board's report

**Attachments**

- 1. \*Copy of balance sheet duly authenticated as per section 215 (including Board's report, auditors' report and other documents) (in pdf converted format)
- 2. Statement of subsidiaries as per section 212
- 3. Statement of the fact and reasons for not adopting balance sheet in the annual general meeting (AGM)
- 4. Statement of the fact and reasons for not holding the AGM
- 5. Approval letter for extension of financial year or AGM
- 6. Supplementary or test audit report under section 619(3)(b)
- 7. Optional attachment(s) - if any

List of attachments

**Verification**

I confirm that all the particulars mentioned above are as per the attached balance sheet and other related documents, all of which are duly signed and authenticated as required under the Companies Act, 1956. To the best of my knowledge and belief, the information given in the form and its attachments is correct and complete.

I have been authorised by the Board of directors' resolution number  dated  (DD/MM/YYYY) to sign and submit this form.

To be digitally signed by  
Managing Director or director or manager or secretary of the company

\*Designation

\*DIN of the director or Managing Director; or  
Income-tax PAN of the manager; or  
Membership number, if applicable or income-tax PAN of the secretary  
(secretary of a company who is not a member of ICSI, may quote his/ her income-tax PAN)

**Certificate**

It is hereby certified that I have verified the above particulars (including attachment(s)) from the records of

and found them to be true and correct. I further certify that all required attachment(s) have been completely attached to this form.

- Chartered accountant (in whole-time practice) or  Cost accountant (in whole-time practice) or
- Company secretary (in whole-time practice)

\*Whether associate or fellow  Associate  Fellow

\*Membership number or certificate of practice number

**This eForm has been taken on file maintained by the registrar of companies through electronic mode and on the basis of statement of correctness given by the filing company**



# FORM 23ACA

[Pursuant to section 220 of the  
Companies Act, 1956]

Form for filing Profit and Loss account and other  
documents with the Registrar

**Note - All fields marked in \* are to be mandatorily filled.**

Authorised capital of the company as on the date of filing (in Rs.)

Number of members of the company as on the date of filing

## Part A

### I. General information of the company

1(a) \*Corporate identity number (CIN) of company  

(b) Global location number (GLN) of company

2(a) Name of the company

(b) Address of the registered office of the company

3(a) \*Period of profit and loss account From  (DD/MM/YYYY)

To  (DD/MM/YYYY)

(b) \*Whether the attached annual accounts have been audited by the auditors  Yes  No

(c) If yes, date of signing of report on the annual accounts by the auditors  (DD/MM/YYYY)

4. (a) \*Whether schedule VI of the Companies Act, 1956 is applicable  Yes  No

(b) \*Type of Industry

Note: In case the type of industry is other than Banking or Power or Insurance or NBFC, then select Commercial and Industrial (C&I).

**Part B**

**I. Performance of the company**

Particulars	Figures for the period (Amount in rupees) (Current financial year)		Figures for the period (Amount in rupees) (Previous financial year)	
	From	(DD/MM/YYYY)	From	(DD/MM/YYYY)
	To	(DD/MM/YYYY)	To	(DD/MM/YYYY)
Domestic turnover				
(i) Sale of goods manufactured				
(ii) Sale of goods traded				
(iii) Sale or supply of services				
Export turnover				
(i) Sale of goods manufactured				
(ii) Sale of goods traded				
(iii) Sale or supply of services				
Other income				
<b>Total income</b>				
Raw material consumed (see note 1)				
Purchases made for re-sale (see note 2)				
Consumption of stores and spare parts (see note 3)				
(Increase) or decrease in finished goods, work-in-progress				
Salaries, wages and bonus				
Managerial remuneration				
Payment of auditors				
Interest				
Insurance expenses				
Power and fuel				
Depreciation and amortization				
Other expenditure				
<b>Total expenditure</b>				
<b>Net Profit or Net Loss (before tax and appropriation)</b>				
Income tax including deferred tax				

Note 1: Raw material consumed is to be given as per following calculation -  
 $\text{Opening stock of raw materials} + \text{purchases of raw materials} - \text{closing stock of raw materials}$

Note 2: Purchases made for re-sale is to be given as per following calculation -  
 $\text{Opening stock of goods traded} + \text{purchases of goods traded} - \text{closing stock of goods traded}$

Note 3: Consumption of stores and spare parts to be given as per following calculation-  
 $\text{Opening stock of stores and spares} + \text{purchases of stores and spares} - \text{closing stock of store and spares}$



**Attachments**

1. \*Copy of Profit and Loss Account duly authenticated as per section 215 (in pdf converted format)

Attach

2. Statement of subsidiaries as per section 212

Attach

3. Optional attachment(s) - if any

Attach

List of attachments

Remove attachment

**Verification**

I confirm that all the particulars mentioned above are as per the attached profit and loss account and other documents, all of which are duly signed and authenticated as required under the provisions of the Companies Act, 1956.

To the best of my knowledge and belief, the information given in the form and its attachments is correct and complete.

I have been authorised by the Board of directors' resolution number \*  dated\*  (DD/MM/YYYY) to sign and submit this form.

**To be digitally signed by**

Managing Director or director or manager or secretary of the company

\*Designation

\*Director identification number of the director or Managing Director; or Income-tax permanent account number (income-tax PAN) of the manager; or Membership number, if applicable or income-tax PAN of the secretary (secretary of a company who is not a member of ICSI, may quote his/ her income-tax PAN)

**Certificate**

It is hereby certified that I have verified the above particulars (including attachment(s)) from the records of

and found them to be true and correct. I further certify that all required attachment(s) have been completely attached to this form.

- Chartered accountant (in whole-time practice) or  Cost accountant (in whole-time practice) or  Company secretary (in whole-time practice)


\*Whether associate or fellow  Associate  Fellow

\*Membership number or certificate of practice number



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[F. No. 5/18/2005 - CL V]

  
(J. N. Tikku)  
Joint Director

Note: The principal regulations were published in the Gazette of India, vide GSR 432 dated 18<sup>th</sup> January, 1956 and last amended vide GSR 533(E) dated 14<sup>th</sup> July, 2011

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